De La Salle
MEDICAL AND HEALTH SCIENCES INSTITUTE

ACADEMIC SERVICES
THE REGISTRAR
Admissions, Scholarships and Testing

ST. LA SALLE MEDICAL EDUCATION BENEFIT (SLMEB)

SCHOLARSHIP RENEWAL FORM

General Reminder: This application form must be submitted to the Manager of The Registrar – Admissions, Scholarships and Testing Section (TRAST) together with the required documents **two (2) weeks** before the enrollment period.

Date Filed: _____ _____ _____
Day   Month   Year

Employee Applicant:

_____ _____ _____
Last Name   First Name   Middle Name

Marital Status: □ Single   □ Married

Date Hired: _____   **Job Title/Position:** _____
Day   Month   Year

Office Telephone/Local Number: _____   **Length of Credited Service in Years:** _____

Status of Availment

□ 1st Child/1st Availment	□ 2nd Child/1st Availment
□ 3rd Child/1st Availment	□ 2nd Child/2nd Availment
□ 3rd Child/2nd Availment	□ 3rd Child/3rd Availment
□ Others, please specify: _____	

Dependent/ Scholar	SY when Scholarship was First Availed	Indicate P if passed all subjects(If not, indicate subjects failed)

Please attach / submit the following documents together with this Scholarship Application Form:

□ College of Medicine-certified true copy of grades earned during the previous year
□ Proof of re-enrolment in the subject/s failed, if any
□ Proof of payment for the re-enrolled subject/s failed, if any

Note: No renewal shall be processed if any of the abovementioned requirements is not submitted.

I hereby certify that the above information is true and correct and that all the documents submitted are certified true copies of the original. Furthermore, any forgery or false information contained in this Scholarship Application Form is a ground for revocation of the scholarship.

_____
SIGNATURE OVER PRINTED NAME OF THE EMPLOYEE-APPLICANT

ACTION TAKEN:

□   **APPROVED**   □   **DISAPPROVED**

ENDORSED:

_____
Head, Scholarship

RECOMMENDED:

_____   _____
Manager   *Registrar*

APPROVED:

_____   _____
Vice Chancellor for Academics   *Vice Chancellor for Shared Services*

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